

Minutes of the Health and Safety Committee

Wednesday, Oct 17, 2012

Present: Claire Hardie, John Hardie, Niloofar Irani, Marsha Melnik (chair/recorder), Pauline Walsh, Sean Cumming (Board Liaison)

1. a) Minutes of Sept accepted. b) Agenda created and accepted.

2. Communications to and from the Board:

Sean was asked to ensure that our committee be referred by its full designation:

“Health and Safety” rather than just “Health”

3. Update from the Property Manager: Nothing to report.

4. Hearty congratulations were given to John on being elected to the Board.

5. Neighbours Subcommittee

Marsha reported that floor get togethers have taken place : 5th (Aline Henderson), 23rd (Renate Dickman), 24th (Marsha), 25th (Lillian Mierzwa), PH (Niloofar), and 3rd (Joyce Reynolds). The group is meeting on October 25 with feedback. Early reports are that meetings were very successful.

6. Condo emergencies – Information for Residents

Thanks to Claire for all the work in compiling, sorting, and producing the information packages:

a) Claire will email committee members a summary of “Practical Matters” – these items are for discussion and/or more research.

b) “Questions and Recommendations to the Board” was discussed -

- Claire will speak to Isan about having a copy of the Fire Safety Plan attached to the Residents’ Guide
- Claire will produce a brief synopsis of Emergency Procedures to be included in the updated Condo handbook

- It was agreed that a simple written policy from the Board regarding who can/should be using the PA system in an emergency should be made. Sean will take this to the next Board meeting.

- Restrictions on the use of the wheelchair should be publicized – “for temporary medical use only” Sean will speak to Isan.

c) “Practical Matters” – Questions were ably answered by Sean.

Once this is all done, the information will be in addendum form to the three existing publication TIPS:

Fire Safety, Safety and Security, and 72 Hour Self Sufficiency.

A flyer will be posted in the elevators and on P1/P2 informing residents of the updated versions which will be available in the Meeting Room.

Next meeting: Wednesday, November 28 2:00 PM in the Meeting Room